

### **General Park & Shelter Information**

- Shelters can be reserved in advance, by telephone with credit card or in person by check, cash or credit card, at the Administrative Office between 8:00 a.m. - 5:00 p.m. Monday - Friday.
- During the off-season, water and electricity are shut off to protect pipes from freezing and conserve electricity. Comfort stations are not available during the off-season. (portable toilets may be available in some parks).
- Shelters are booked on first come-first served basis. To avoid any reservation mix-ups, please keep your receipt and take it with you on the day of the picnic.
- No alcoholic beverages or illegal drugs of any kind are allowed on park property.
- Please do not remove picnic tables out from under shelters.
- All dogs must be on a leash at all times (city code 15-2-2 leash law) and are not allowed on athletic fields.
- Picnickers must furnish wood / charcoal for use in grills.
- No open fires allowed without permission. All fires must be out before leaving park.
- City parks cannot be used for fund raising, political, religious or private gain. \*Shelter reservations and organized meetings associated with religious, political or private groups with the intent of soliciting, recruiting or attracting volunteers, individuals or outside agencies, solicitation of money, distribution of literature or requests for donations, or use for private gain, are prohibited.
- Anyone wishing to enter Westover and Hillandale Parks before the park is open will be charged a fee of \$20.
- No loud music or public address systems. Please be respectful of park neighbors and residential areas. Lights in the shelters, which are on timers, are only intended to provide minimal light and are not guaranteed.
- CAUTION SHOULD BE USED NOT TO OVERLOAD ELECTRICAL OUTLETS; YOU MAY TRIP ELECTRICAL BREAKERS, SHUTTING OFF ALL POWER TO YOUR SHELTER.
- If you see any problems, please report them to the Recreation Department on the next working day if possible.